



## Certification for Seeking Employment or Enrolling in School

The U.S. Coast Guard Fee Assistance for child care is authorized for up to 90 business days to allow a spouse/partner to look for employment or enroll in school. This Certification Statement must be completed and signed by the member and their spouse/partner in order to qualify for, or continue to qualify for, fee assistance.

### Certification Statement

I \_\_\_\_\_ certify that

*Printed name of qualifying USCG Member*

\_\_\_\_\_ is currently seeking employment

*Printed spouse/partner's name*

or will be enrolling in school. Mark below, as applicable.

\_\_\_\_\_ My child (ren) is/are currently enrolled in full time care

\_\_\_\_\_ My child (ren) is/are currently enrolled in part time care

\_\_\_\_\_ My child (ren) will be enrolled in full time care

\_\_\_\_\_ My child (ren) will be enrolled in part time care

\_\_\_\_\_ I will not need child care for my child (ren) during this period and my

child (ren)'s last day of attendance will be \_\_\_\_\_.  
*Enter final date that child care benefits are to be paid*

I will notify the General Services Administration (GSA) at (866) 508-0371 to report the start date of employment and/or school enrollment date. I will provide a copy of pay stubs or student school schedule to the GSA to ensure that the number of hours worked or enrolled in school meets the minimum requirement as set forth by the U.S. Coast Guard.

I understand that after 90 business days my fee assistance will be discontinued if my spouse/partner does not find employment or enroll in school and provide required pay documents or a valid student school schedule to the GSA.

Misrepresentation or falsifying this information may subject the individual to prosecution under the Uniform Code of Military Justice (UCMJ) and/or applicable State and Federal Laws.

\_\_\_\_\_  
*Signature of qualifying USCG Member*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Spouse/Partner's Signature*

\_\_\_\_\_  
*Date*

**Note to applicants: Fee assistance is retroactive from the date your application is received at the GSA pending receipt of all required documents. If supporting documents are not received within 90 business days of application, a new application will need to be filed in order to establish a new fee assistance start date.**